

Chequer Mead in East Grinstead hosts over 250 events per year both in the main auditorium and throughout the venue. The theatre offers a mixed programme of professional and community events and hosts many other events throughout the centre. In addition the venue shows selected films and performances streamed live and hosts special cinema events.

We are currently looking to recruit a full time theatre technician (40hrs) to assist in the smooth running of all technical aspects of the centre with a specialism in lighting or sound. Working closely with the technical manager, the theatre technician will assist and support incoming shows in the main house, run cinema screenings and assist with day-to-day running of the department and its assets. In addition, the theatre technician is to assist with the venue's programme of maintenance and improvement plan across the theatre and building.



Main Auditorium

The successful candidate will also be required to occasionally support the setup of the venue's other facilities including our meeting and rehearsal spaces.



View from the Control Room

Role responsible to: Technical manager and general manager in their absence.

Responsible for: Casual staff and users of the theatre. The theatre technician will act as technical manager in their absence.

Status: Full time contract – 40hrs per week. Subject to annualised hours. This will include regular evenings, weekends and occasional Bank Holidays and Sundays as required.

Employment is subject to a three month probationary period. The notice period for this role is one month.

Salary: £18,755 - £19,755 based upon experience.

Job Specification

Requirements	Essential	Desirable
Knowledge and Skills	<ul style="list-style-type: none"> • Good operating knowledge of sound consoles and associated equipment OR • Good operating knowledge of lighting consoles, fixtures and theatrical lighting installations • General understanding in at least two areas of technical theatre in addition to sound (lighting, sound, stage, AV flies and rigging) • Good working knowledge of health and safety and risk assessments within the entertainment industry 	<ul style="list-style-type: none"> • Understanding of Yamaha digital sound consoles (Specifically the Yamaha QL5) • Understanding of ETC EOS consoles (Specifically the ETC ION) • Understanding of operation of lighting consoles and rigging of LX • Set and stage craft skills • Flying on hemp systems • Use of cinema and projection systems • Ability to provide informal training

Theatre Technician Job Description

	<ul style="list-style-type: none"> • Good writing and communication skills both in person and via email and telephone • Above average computer skills 	
Experience	<ul style="list-style-type: none"> • Experience in the live events industry or venue • Proven experience in mixing sound for a variety of shows and events OR Proven experience in using and operating lighting for a variety of shows and events • Experienced in using playback systems such as Qlab or SCS to a basic level if specialism is sound 	<ul style="list-style-type: none"> • Supervision of other technical staff • Experienced in using playback systems such as Qlab or SCS to an advanced level (if specialism is sound) or to a basic level (if specialism is lighting) • Experienced in all areas of technical theatre including lighting, sound, stage, AV, flies and rigging
Education and Qualifications	<ul style="list-style-type: none"> • Educated to a minimum of GCSE or equivalent standard with a minimum of 5 GCSEs or equivalent • Evidence of continued professional development 	<ul style="list-style-type: none"> • First Aid At Work • PAT Testing or electrical qualification • Safe use of telescopes • ABTT Bronze Certification or higher
Personal	<ul style="list-style-type: none"> • Organised with attention to detail • Ability to work as a team or independently • Problem solver • Ability to work under pressure • Ability to work at heights • Act as a key holder 	<ul style="list-style-type: none"> • Good taste in music

Please note that the role is not limited to this description and may vary according to the needs of the venue. Full training will be provided where required.

For more information or to apply for this position, please contact Will Perkins, Acting General Manager (E-mail: will@chequermead.org.uk Office: 01342 325577)